

## **CODE OF CONDUCT FOR THE DIRECTORS**

### **Code of Ethics and Business Conduct – MYM TECHNOLOGIES LIMITED**

**INTRODUCTION:** This code of Ethics for Principal Executive and Senior Financial Officers (the “code”) helps to maintain the standards of business conduct of MYM Technologies Limited (the “Company”) and compliance with legal requirements. It is endeavoured to evolve a “Governance Code” based on the principles of Good Corporate Governance and best management practices being followed globally besides complying with the needs of law of land. The purpose of the code is to deter wrong doing and promote ethical conduct. The Code of Ethics and Business Conduct of the Company is being on the following fundamental Principles;

- To lay down Solid foundations for management.
- Structure the Board to add value.
- Promote ethical and responsible decision-making.
- Safeguard integrity in financial reporting.
- Make timely and balanced disclosures.
- Recognize and manage business risks.
- Respect the rights of the Shareholders.
- Encourage enhanced performance.
- Remunerate fairly and responsibly.
- Recognize the legitimate interest of the stakeholders.
- Legal and statutory compliances in letter and spirit.

Nothing in this code, in any Company policies and procedures, or in other related communications (verbal or written), creates or implies an employment contract or term of employment.

**APPLICABILITY:** This code is applicable to the following persons of the Company referred as “officers”

1. Chairman
2. Managing Director
3. Executive Directors on the Board
4. All other Directors on the Board
5. Chief Financial Officer
6. All the officers of the company in the rank and above of General Managers including all the Heads of Departments
7. Company Secretary(s) and Designated Employees

As ethical business conduct is critical to business, officers are expected to read and understand this Code, uphold these standards in day-to-day activities, and comply with: all applicable laws; rules and regulations; the code of conduct; and all applicable policies and procedures adopted by the Company that govern the conduct of its employees.

### **HONEST AND ETHICAL CONDUCT**

The Company expects all officers to act in accordance with the highest standards of personal and professional integrity, honesty and ethical conduct, while working on the Company’s premises, at offsite locations where the Company’s business is being conducted, at Company sponsored business and social events, or at any other events. The officers are expected to bear a conduct that is free from fraud or deception. Ethical conduct is to be read as conduct that is conforming to the accepted professional standards of conduct and includes the ethical handling of actual or apparent conflicts of interest between personal and professional relationships.

### **CONFLICTS OF INTEREST**

An officer’s and employee’s duty to the Company demands that he or she avoids and discloses actual and apparent conflicts of interests. A conflict of interest exists where the interest or benefits of one person or entity conflict with the interest or benefits of the Company.

**The situations can arise:**

- a. When an employee, officer, or director takes action or has interests that may make it difficult to perform his or her work objectively and effectively,
- b. The receipt of improper personal benefits by a member of his or her family as a result of one's position in the Company,
- c. Any outside activity that detracts an individual's ability to devote appropriate time and attention to his or her responsibilities with the Company,
- d. The receipt of non-nominal gifts or excessive entertainment from any person/company with which the Company has current or prospective business dealings,
- e. Any significant ownership interest in any supplier, customer, development partner or competitor of the Company,
- f. Any consulting or employment relationship with any supplier, customer, business associate or competitor of the Company. The directors and employees should be scrupulous in avoiding "conflicts of interest with the Company. In case there is likely to be a conflict of interest, he/she should make full disclosure of all facts and circumstances thereof to the Board of directors or any Committee / officer nominated for this purpose by the Board and a prior written approval should be obtained. Every employee who is required to make disclosure as mentioned above shall do so, in writing, for this purpose to the CEO/CFO, who in turn will place it before the Board of Directors or Executive Committee appointed by the Board and, upon a decision being taken in the matter, the employee concerned will be required to take necessary action as advised to resolve/avoid the conflict. If an employee or an officer fails to make a disclosure as required herein, and the management of its own accord becomes aware of an instance of conflict of interest that ought to have been disclosed by the employee, action shall be taken against the employee or the officer, as deemed appropriate.

**COMPLIANCE WITH GOVERNMENT LAWS, RULES AND REGULATIONS**

The Directors, Officers and Employees of the Company shall, in his or her business conduct, comply with all applicable laws and regulations, both in letter and spirit, in all the territories in which he or she operates. Officers must acquire appropriate knowledge of the legal requirements relating to other duties sufficient to enable them to recognize potential dangers and to know when to seek advice from higher authorities / outside experts. Violations of applicable governmental laws, rules and regulations may subject them to individual criminal or civil liability, as well as to disciplinary action by the Company. Such individual violations may also subject the Company to civil or criminal liability or the loss of business.

**CONFIDENTIALITY**

The Directors, Officers and Employees shall maintain the confidentiality of confidential information of the company or that of any customer, supplier or business associate of the Company towards whom Company has a duty to maintain confidentiality, except when such disclosure is authorized or legally mandated. The Confidential information includes all non-public information (including private, proprietary, price sensitive information and other) that might be of use to competitors or harmful to the Company or its associates. The use of confidential information for his/her own advantage or profits is also prohibited. Files containing confidential information shall be kept secure. Computer files must have adequate security of login and password etc.

**CHINESE WALL**

The Directors, Officers and Employees of the Company shall have to strictly follow a "Chinese Wall" policy in order to prevent the misuse of confidential information. A "Chinese Wall" policy would require the Directors, Officers and Employees to separate those areas of the Company which allows them an access to confidential information, which are considered as "inside areas" from those areas which deal with sale/marketing/investment advise or other departments providing support services, and which are considered as "public areas". The Employees in the insider area shall not communicate any price sensitive information to any one in public area. The Employees in the inside area may be physically segregated from the employees in the public area. In exceptional circumstances employees from the public areas may be brought "over the wall" and give confidential information on the basis of "need to know" criteria, under information to the compliance officer.

In order to monitor chinese wall procedures and trading in client securities based on inside information, the Company restricts trading in certain securities and designate such list as restricted/grey list. Security of a listed company shall be put on the restricted/grey list if the Company handles any assignment for the listed company or is preparing appraisal report or handles a credit

rating assignment and is privy to price sensitive information. Any security which is being purchased or sold or is being considered for purchase or sale by the Company on behalf of its clients/schemes of mutual funds, etc. shall be put on the restricted/grey list.

As the restricted list itself is a highly confidential information it shall not be communicated directly, or indirectly to anyone outside the Company. The restricted list shall be maintained by Compliance Officer.

When any securities are on the restricted list-trading in these securities by designated employees/directors/partners may be blocked or may be disallowed at the time of preclearance.

### **FAIR DEALINGS**

The Directors, Officers and Employees should deal fairly with customers, suppliers, and employees of group companies. They should not take unfair advantage of anyone through manipulation, concealment, abuse of confidential, proprietary or trade secret information, misrepresentation of material facts, or any other unfair dealing-practices.

Any misuse of the Company or the Board consent including such disclosures by past or present employees of other companies is prohibited. An Officer must perform his or her duties in good faith, acting honestly, free from the intention to defraud.

### **COMPLIANCE WITH CODE OF CONDUCT**

If any Director, Officer and Employee who knows of or suspects of a violation of applicable laws, rules or regulations or this Code of Conduct, he/she must immediately inform the same to the Board of Directors or any designated person/committee thereof. Any failure to provide the details of suspected violations which shall advance the overall interests of the Code of Ethics will result in disciplinary action, which may even include termination of the services. The Company's Board or any Committee/person designated by the Board for this purpose shall determine appropriate action in response to violations of this Code of Ethics.

### **CORPORATE OPPORTUNITIES**

The Directors, Officers and Employees shall not exploit for their own personal gain, opportunities that are discovered through the use of Company property, information or position, unless the opportunity is disclosed fully in writing to the Company's Board of directors and if the Board declines to pursue such opportunity, they are expressly prohibited from competing directly with the business of the Company or with any business that the Company is considering.

### **SECURITIES TRANSACTIONS AND CONFIDENTIAL INFORMATION**

The Directors, Officers and Employees of the Company and his or her immediate family shall not derive any benefit or assist others to derive any benefit from the access to and possession of information about the Company or the group, which is not in the public domain and thus constitutes insider information. The Directors, Officers and Employees of the Company shall not use or proliferate information which is not available to the investing public and which therefore constitutes insider information for making or giving advice on investment decision on the securities of the respective company (ies) on which such insider information has been obtained. Such insider information might include the following:

1. Periodical financial results of the Company;
2. Acquisition and divestiture of businesses or business units;
3. Financial information such as profits, earnings and dividends;
4. Announcement of new product introductions or developments;
5. Asset revaluations;
6. Investment decision/plans;
7. Restructuring plans;
8. Major supply and delivery agreements;
9. Raising of finances;
10. Issue of new securities and buy back of its own shares;
11. Expansion/new projects;
12. Disposal of whole or substantial part of the Undertaking; and
13. Amalgamation, merger or takeover.

### **INTEPRETATION OF CODE**

Any question or interpretation under this Code of Ethics and Business Conduct will be handled by the Board or any person / committee authorized by the Board of the Company. The Board of Directors / CEO / CFO or any designated person / committee has the authority to waive compliance of this Code of business conduct for any director, officer or employee of the Company. The person seeking waiver of this Code shall make full disclosure of the particular circumstances to the Board or the designated person / committee.

### **WAIVERS AND AMENDMENTS OF THE CODE**

The Company is committed to continuously reviewing and updating the policies and procedures. Therefore, this Code is subject to modification. Any amendment or waiver of any provision of this Code must be approved in writing by the Company's Board of Directors / CEO / CFO of the company and promptly disclosed on the Company's Website and in applicable regulatory filings, pursuant to applicable laws and regulations, together with details about the nature of such amendment or waiver.

### **PENALTIES**

Any Employee/Director/Officer who trades in securities or communicates any information or counsels any person trading in securities, in contravention of this code of conduct may be penalized and appropriate action may be taken by the Company. Employees/Directors/Officers of the Company who violate this code of conduct may also be subject to disciplinary action by the Company, which may include wage freeze, suspension; etc. The action by the Company shall not preclude SEBI from taking any action in case of violation of SEBI (Prohibition of Insider Trading) Regulations, 1992. As adopted by the Board of Directors of MYM Technologies Limited

### **ACKNOWLEDGMENT OF RECEIPT OF COMPANY'S CODE OF ETHICS**

I have received and read the Company's Code of Ethics and Business ("the Code"). I understand the standards and policies contained in the Code and understand that there may be additional policies or laws specific to my job. I agree to comply with the Code. If I have questions concerning the meaning or application of the Code, any Company policies, or the legal and regulatory requirements applicable to my job, I know I can consult Secretarial Department and that my questions or reports to these sources will be maintained in confidence.

Madireddy Yagnavalkya Maharshi

Managing Director